Members present: David Zaff, Mark Speizer, James Cobbs, Ray Henningson and Samuel Ward. Also present were Henry Nover, Nover Armstrong and Pamela Gurley, secretary.

1. Notice of Intent  
Property: 292 Howard Street  
Applicant: Beantown Builders  
Representative: Webby Engineering

The secretary said that she had not heard from the applicant in some time and suggested that this be continued to a date uncertain. She said it is her understanding that they are not moving forward with this project. She said if the applicant decided to move forward all he would have to do is re-publish and re-notify abutters.

Jim Cobbs suggested that we sent a letter to the applicant advising him of the action and asking what his intentions were relative to the project.

Decision: Motion to continue to a date uncertain; request that the secretary send a letter to the applicant as discussed above.  
Motion: Cobbs  
Second: Speizer  
In favor: 5  
Opposed: 0

2. Amendment to Order of Conditions (118-639)  
One year Extension  
Property: Map 7 Plot 13-2 Lot 2B Liberty St.  
Applicant: RJ Messina  
Representative: Jacobs Driscoll Engineering

Applicant’s statement: Greg Driscoll said the applicant is looking to amend the existing OOC for the work already completed. He said they are looking to replace the infiltration basin with a galley system which will allow them to use that area for parking. He said they are also looking for a one year extension and the deletion of the condition relative to donating a portion of the land to the COB.

Comments: David Zaff said he asked the secretary to speak with the Planner about this property. He was told that the city has no interest in taking this property for conservation purposes as it does not connect to anything and there is no access except for the cemetery.

Jim Cobbs said he was on the commission at that time and recalled that Stephanie Danielson wanted to take so that it would be protected. Ross Messina said that he agreed to donate the land at the time as he had no use for it…. the parcel has only about 10,000 feet of uplands.
Henry Nover said that there are three things the commission can do: take no action, treat this as a minor modification or require a new NOI. He said there was no consulting fee submitted so he did only a cursory review. The stormwater system was pre-existing under another OOC...the basin was done for the DD building, but was modified for this OOC. He said he has no issue with the replacement but said that they need to show access; how the wetland will be protected; how the area will be protected if it rains during the time of construction; and how is stormwater to be handled during the construction.

David Zaff asked if those issues could be addressed as special conditions; Jim Cobbs asked Henry Nover if there were other issues that need to be addressed and asked Ross Messina how long construction would take. Ross Messina said they can put in a bypass pipe during construction and said water dissipates from the structure now.

David Zaff said that he would like NAA to oversee the work. Henry Nover said they would like to see erosion control at the outfall pipe and they need to see a construction sequence.

No public comment.

Mark Speizer asked if they could vote on each issue separately.

Decision: Delete the special condition that the excess land be donated to the COB.
Motion: Speizer
Second: Ward
In favor: 5
Opposed: 0

Regarding the amendment: Henry Nover said they need to show the man hole access for maintenance and additional sediment controls at the outlet pipe and a new as built. David Zaff said that they need to submit a review fee and a construction monitoring money. Jim Cobbs asked if the surface will be pervious or impervious. Gregg Driscoll said they are proposing to use process gravel and there will be a little increase in impervious surface. Henry Nover said that process gravel is considered impervious, but he needs to look at the calculations.

Mark Speizer said that if NAA has not reviewed the calculations, then he is not comfortable with voting on any amendment. The members agreed and suggested that they request a continuance.

Continued to September 28, 2017 by agreement of the parties.

3. Notice of Intent
Property: Plots 10 & 11-1 Oak Hill Way and 89 & 90 Plain St.
Applicant: E.O.M.S.
Representative: LEC Environmental

Continued to September 28, 2017 by agreement of the parties.
4. Certificate of Compliance
Property: Plot 9-2 Porter St. (118-687)
Applicant: Scott Burgess
Representative: JK Holmgren Engineering

Applicant’s statement: Scott Faria said the house is under agreement and they are requesting a full COC.

Comments: Henry Nover said that Caitlin did the site inspection and said there were a few minor modifications made to the site that are not substantial that she recommends the issuance of full COC.

Decision: Motion to grant a full COC.
Motion: Speizer
Second: Award
In favor: 5
Opposed: 0

5. Certificate of Compliance (118-695)
Property: Plots A, B, & C Claremount Avenue
Issued: 4/23/15 (Michael Curtin)
Representative: JK Holmgren Engineering

Withdrawn

6. Notice of Intent
Property: 940 Belmont Street
Applicant: US Department of Veterans Affairs
Representative: J.K. Holmgren Engineering, Inc.

Continued October 26, 2017 by agreement of the parties. JKH said that they are working with the VA to come up with a plan.

Other Business/On-going Projects/Minutes/Discussion/Up-Dates

David Zaff said that the commission issued the VA an enforcement order as it appears that the work proposed under RDA and NOI was completed without approval. Henry Nover said that the NOI was under review and there were some issues with the proposed SW that he thought they were addressing; he said during a site visit for another project on the property it appeared that the parking area was completed.

Scott Faria said that the construction area makes a mess during bad weather; he said JKH had LEC flag the area and gave VA instructions as to where to install siltation as there was no siltation originally installed.

The representative from the VA said that there has been work done since the NOI was filed and the original work was done in 1954. Henry Nover said that there has been some grading work done. The representative from the VA said that the area was not originally delineated as wetland, but LEC has recently flagged the area.
Henry Nover said that they had conversations with JKH as to how to come to a solution because there is high ground water …but months have gone by since they last spoke.

Scott Faria said that the VA has budget issues and project is stuck on hold. The VA rep asked what the commission’s expectations are for the site.

Henry Nover said that they agree with JKH in concept but are not there yet.

Cobbs said they could have notified the commission that there was a funding issue and the project was on hold.

Mark Speizer asked if the enforcement was on the NOI project and was told by Scott Faria that the issues are combined.

The commission agreed to leave the cease and desist in place but allow for the installation of siltation on the property.

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.